

City of Seattle
Civil Service Commission
November 18, 2009

APPROVED DECEMBER 9, 2009

Call to Order: Commission Chair Ellis Casson called the regular meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

In Attendance:

Commissioner Gregg Hirakawa

Commissioner Steven Jewell

Glenda Graham-Walton, Executive Director

Teresa Jacobs, Administrative Staff Assistant

Gary Smith, Assistant City Attorney

- ***To accommodate public comment and the meeting agenda, the Commission addressed several items out of order.***

ACTION ITEMS

1. Approval of Minutes:

Approval of October 18, 2009 Meeting Minutes: The Commission reviewed the October 18, 2009 minutes. Commissioner Jewell moved to accept the minutes as written. Commissioner Hirakawa seconded the motion. The motion passed.

- 3. Merit Leave Awards 2009:** The Commission unanimously awarded the Executive Director the maximum Merit Leave for 2009 performance (6 days).

- 4. Nomination and Election of 2010 Commission Chair:** Commission Chair Casson nominated Commissioner Jewell to serve as the 2010 Commission Chair. Commissioner Hirakawa seconded the motion. The motion passed.

- 5. 2010 Commission Meeting Dates:** The Commission agreed to continue meetings on the 3rd Wednesday of the month.

DISCUSSION ITEMS

- 6. Monthly Summit (Budget) Report:** Ms. Graham-Walton reported the budget is on target for the year.

- 8. Old/New Business:** No Old/New Business

- 9. Other:** Seattle Times article and (CSC) Customer Service Survey

- **PUBLIC COMMENT**

Bob Klug of City Light's Account Executives Unit addressed the Commission on upcoming layoffs for six of nine employees in the Unit. Mr. Klug's concerns were that reallocations affected employee's seniority, thus their layoff and bumping rights. **Leighton Stewart and Soheila Ghassemikia** also addressed the Commission regarding this issue.

Charles Oliver addressed the Commission regarding the CSC Hearing process and fairness.

- **EXECUTIVE SESSION**

The Commission went into executive session at 10:10 a.m. The executive session ended at 10:45 a.m. the Commission discussed the following appeals:

Robertson v. Retirement: Commissioner Jewell moved to notify the appellant that the alleged violations of personnel rules cannot be appealed to the CSC, as the employee does not have layoff rights. Commissioner Hirakawa seconded the motion. The motion passed.

Cunningham v. Parks: Ms. Graham-Walton notified the Commission that the new appeal was delegated to the Office of the Hearing Examiner.

Grosso v. SDOT: The Office of the Hearing Examiner presided over the appeal and issued a Findings and Decision. Commissioner Jewell was the Reviewing Officer. Neither party filed a Petition for Review. In the order, the Hearing Examiner affirmed the decision of the Director of SDOT to suspend the appellant for one day. Commissioner Jewell moved to accept the decision of the Hearing Examiner. Commissioner Casson seconded the motion. The motion passed. (*Commissioner Hirakawa recused himself and abstained from deliberation.*)

Oliver v. Dolt: The Commission waived the time limit on the Brief in Support of Appeal that was filed by the Appellant's attorney on October 20. Commissioner Jewell moved to allow the Respondent (Dolt) the opportunity to submit a brief in response. Commissioner Hirakawa seconded the motion. The Commission agreed that the brief must be limited to violation of Personnel rules and no additional oral argument, testimony, or evidence will be allowed. The motion passed.

Other: Meeting Change

The Commission agreed to move the December meeting to the second Wednesday (12/9). The Commission will resume meeting on the 3rd Wednesday of the month in January (1/20/10).

- **Adjourn: The meeting adjourned at 11:10 a.m.**

Respectfully Submitted:

Approved by:

/s/ Teresa R. Jacobs 12/9/09

/s/ Ellis H. Casson 12/9/09

Teresa R. Jacobs
Administrative Staff Assistant

Ellis H. Casson
Commission Chair

Date